

DATE: 11.21.23

TO: CHILDREN’S BEHAVIORAL HEALTH HCBS AND CFTSS PROVIDERS

**RE: BILLING REQUIREMENT CHANGES AND UPDATES FOR CHILDREN’S HCBS AND CFTSS SERVICES**

**IMPACTED PLANS: MEDICAID, AND HIV SNP**

## SUMMARY

**Effective December 1, 2023**, NYS is implementing a billing change that will allow claims for Children’s Home and Community Based Services (HCBS) and Children and Family Treatment Support Services (CFTSS) to be paid based on the county in which services were provided, rather than a provider’s corporate headquarters or central office address.

This update is necessary to align with the Centers for Medicare and Medicaid Services (CMS) billing requirements, which dictate that services must be reimbursed based on the location of service delivery. The State has assigned a Federal Information Processing Standards (FIPS) code and a Proxy locator code to each county in New York State. The applicable FIPS (if submitting electronically) or Proxy locator (if submitting on paper) county code, indicating the service location.

- **All** claims for Children’s HCBS and CFTSS with dates of service **December 1, 2023 onwards**, will be required to include the applicable FIPS/County Locator Code.
- **With dates of service on or after December 1, 2023**, **all** claims for Children’s HCBS and CFTSS that **do not include the required Value code (85 or 61), and the applicable FIPS or Proxy locator code, will be denied**.

### If Submitting Electronic Claims for Children’s HCBS or CFTSS services

- **Providers must enter** Value Code 85 **and** the applicable FIPS code, **in addition to** Value Code 24 and the applicable Rate Code.

### If Submitting Paper claims (via UB-04 form) for Children’s HCBS or CFTSS services

- **Providers must enter** Value Code 61 **and** the applicable Proxy county Locator Code, **in addition to** Value Code 24 and the applicable Rate Code.
- The FIPS Code for each NYS county format is a five-digit code beginning with 36 (e.g., 36###).
- Please refer to the list of FIPS/proxy locator codes for each county, [https://www.health.ny.gov/health\\_care/medicaid/redesign/behavioral\\_health/children/2023/docs/cftss-hcbs\\_kids\\_fips.pdf](https://www.health.ny.gov/health_care/medicaid/redesign/behavioral_health/children/2023/docs/cftss-hcbs_kids_fips.pdf)

- When billing for Telehealth -
  - The FIPS/County code used on the claim should be the code associated with the county where the staff member was located during service delivery. If the staff member was located outside of an office location (telecommuting), the county of the agency's administrative office should be included on the claim.
- **Please refer to the full list of NYS DOH FAQs posted at:**  
[https://www.health.ny.gov/health\\_care/medicaid/redesign/behavioral\\_health/children/changes\\_faqs.htm](https://www.health.ny.gov/health_care/medicaid/redesign/behavioral_health/children/changes_faqs.htm)

#### **Clarification and Updates in NYS DOH Memo published on October 27, 2023**

- The Department of Health has provided the following clarification and an update to the “Billing Requirements for Children’s HCBS, CFTSS, and 29-I OLHRS” that was originally released on September 5, 2023\*. *Please find the link for the original guidance below.*
  - Claims for services found on the [Article 29-I OLHRS Fee Schedule](#) **will not be required** to follow the “Billing Requirements for Children’s HCBS, CFTSS, and 29-I OLHRS” guidance.
  - Claims for services will not require a FIPS/County Locator Code and will continue to follow current billing processes.

**\*The original guidance released on September 5, 2023 can be found here: [Updates to Billing Requirements for Children's HCBS, CFTSS, and 29-I OLHRS](#)**