

DATE – 06.09.23
TO: BEHAVIORAL HEALTH PROVIDERS

RE: CPEP PROGRAM GUIDANCE | NYSOMH
14 NYCRR PART 590

SUMMARY

The purpose of the attached guidance is to provide you with an overview of the 14 NYCRR Part 590 **Comprehensive Psychiatric Emergency Programs** (CPEPs), and billing requirements for CPEPs.

It will provide guidance in the following areas:

- Defining Services such as **Psychiatric Emergency Services** (e.g., Triage, Full Emergency Visits, and Extended Observation Bed), and **Additional Services** such as Crisis Outreach, Peer, and Telehealth Services.
- Describing **CPEP Operation Services** that relates to the following regulations:
 - 1. Admissions and Discharge (NYCRR Section 590.8)
 - 2. Staffing (NYCRR Section 590.10)
 - 3. Case Records (NYCRR Section 590.12)
 - 4. Organization and Administration (NYCRR Section 590.6)
 - 5. Statistical Records and Reporting (NYCRR Section 590.14)
 - 6. Premises (NYCRR Section 590.13)
 - 7. Billing
- Defining and Describing a **CPEP Satellite Facilities** and **Satellite Staffing**
- Defining the following words you will find in the attached document: *Collaterals, Co-occurring Disorder, Crisis Outreach, Extended Observation Bed, Full Emergency Visit, Medical Examination, On Duty, Received, Restraint, Satellite Facility, Seclusion, Serious Symptoms, Triage, Triage and Referral*, and CPEP *Clinical and Professional Staff* definitions
- In the Appendix you can access the following forms and review the recommended Violence Screening and Assessments Tools, Screening Tools for Suicidality, and Assessment Tools for Suicidality:
 - **CPEP admission form:** https://omh.ny.gov/omhweb/forensic/manual/html/mhl_admissions.htm; <https://omh.ny.gov/omhweb/forensic/manual/html/chapter7.htm>
 - **OMH 474A/476A Emergency of CPEP Emergency Admission** (custody transport – signed by DCS): <https://omh.ny.gov/omhweb/forensic/manual/pdf/474a476a.pdf>
 - **OMH 476 CPEP Emergency Admission** (9.40): https://omh.ny.gov/omhweb/forensic/manual/pdf/7_29.pdf
 - **Status and rights form:** <https://omh.ny.gov/omhweb/patientrights/inrtsweb.pdf>
- On page 40 in the attachment, you will find a CPEP Flowsheet which starts with a “CPEP Patient Arrival and Registration” process.

The attached document does not include the full or final text and enforceable part of 590, it should not be used as a substitute for these regulations.